UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
SEPTEMBER 10, 2025 MEETING MINUTES
5:30 PM
SLC BOARDROOM
2200 EUREKA WAY
REDDING, CA 96001

1. Board Vice-President Sue Saephanh called the Regular Meeting of the University Preparatory School Board to order at 5:31 PM. Board Members Damaris Stevens and Kyle Jones were present. Superintendent/Principal Monica Cabral and Director of Administrative Services Molly Schlange were also in attendance.

2. OPENING BUSINESS
   Board Vice-President Sue Saephanh led the Pledge of Allegiance.

3. STAFF HIGHLIGHTS
   3.1 Math Department
   The Math Department, represented by teachers Rochelle Deter, Ally Nwobi, Michelle Oberlander, Karen Bird, and Christi Isheim, introduced this year's school-wide math problem. All students in grades 6–12 participated, creating solutions that were displayed throughout the hallways. This initiative provides a unique opportunity for students across grade levels to observe and compare one another's approaches to the same problem, fostering collaboration and curiosity. Students Josh Raftery and Chloe Hugharthall shared their posters during the meeting, explaining their problem-solving process and how they arrived at their final solutions. The presentation highlighted both student creativity and the department's commitment to cross-grade engagement in mathematics.

   3.2 Recognition of Years of Service
   Mrs. Cabral recognized the following staff for their years of service:
   20 Years: Rochelle Deter, Michelle Johnson, Paul Kaukonen, Brian Nichols, Molly Schlange
   15 Years: Mike Dean, Steven Schuster, Lura Wilhelm
   10 Years: Jeanne Crawford, Connie Hurley, Bryan Loucks, Joe Maikranz, Kari Reed, Lonnie Sowles

4. PUBLIC COMMENT
   There was no public comment.

5. APPROVAL OF AGENDA ITEMS/ORDER
   Motion - Stevens
   Second – Jones
   Ayes – Saephanh
   Carried – 3-0

6. APPROVAL OF CONSENT AGENDA
   Motion - Jones
   Second – Stevens
   Ayes – Saephanh

Carried – 3-0

7. REPORTS

7.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Monica Cabral gave an update on the current enrollment. She reminded the Board that WASC focus groups—covering Organization, Curriculum, Instruction, Assessment and Accountability, and Culture—will require a Board member in each, with the WASC team consisting of Bobby Shufelberger, Kathy Trueblood, Jackie Thomas, and Barb Reuss. Back to School Night was a great success, with teachers impressed by strong parent turnout. Upcoming department release days are scheduled for both Core and Counseling. Recent activities included a well-attended Movie Night on the Field, organized by JH ASB. Athletics are also off to a strong start, with high school volleyball teams finding success in early tournaments, and junior high sports—including cross country, soccer, volleyball, and cheer—now underway.

7.2 BUSINESS REPORT

Director of Administrative Services, Molly Schlange reported that we are in the process of our 2024-2025 audit and have just finished closing the books for 2024-2025. Our unaudited financials are positive with no deficit spending and healthy reserves.

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATION - ACTION/DISCUSSION

8.1.1 Request Approval of the updated 2025-2026 Academic School Year Calendar (ACTION)

Motion - Stevens
Second – Jones
Ayes – Saephanh
Carried – 3-0

8.1.2 Request Approval of Title IX Temporary/Interim Coordinator (ACTION)

Motion - Jones
Second – Stevens
Ayes – Saephanh
Carried – 3-0

8.1.3 Request Approval of changes to the College and Career Access Pathways (CCAP) Agreement (ACTION)

Motion - Stevens

Second – Jones
Ayes – Saephanh
Carried – 3-0

8.2 BUSINESS - ACTION/DISCUSSION

8.2.1 Request Approval of the 2024-2025 Unaudited Actuals (ACTION)

Motion - Jones
Second – Stevens
Ayes – Saephanh
Carried – 3-0

9. ADJOURNMENT TO CLOSED SESSION

Adjournment to Closed Session during this meeting to consider and/or take action upon the following item:

9.1 Conference with Legal Counsel - Anticipated Litigation pursuant to paragraph (2) or (3) of subdivision (d) of section 54956.9: one case

The Board entered closed session at 6:01pm.

10. RECONVENE IN OPEN SESSION

10.1 The Board reconvened in Open Session at 6:30pm. The Board took action in Closed Session by a vote of 3 to 0 to ratify the acceptance of Riana Bartholomew's resignation and the execution of the General Release of Claims and Settlement Agreement with her.

11. SUGGESTED FUTURE AGENDA ITEMS

The Board had no suggested future agenda items.

12. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

The Board had no closing comments.

13. ADJOURNMENT

Board Member Kyle Jones made a motion to adjourn the meeting at 6:31PM. Motion seconded by Damaris Stevens. Motion approved unanimously.